

Mindware Tailor System (User Manual)



Developed by
Mindware Systems



Flat 1004, 10/F, Century Centre, 44-46 Hung To Road,
Kwun Tong, Kowloon, Hong Kong

Tel : (0852) 2803 7055

Fax : (0852) 8343 0740

info@mwaresys.com

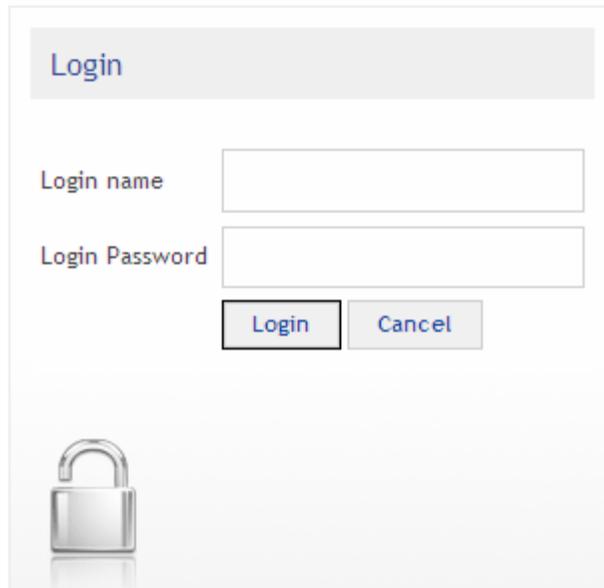
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Basic Startup Information

At the start user will see the login window as shown in picture below:



A screenshot of a login window. At the top, there is a grey header bar with the word "Login" in blue text. Below the header, there are two input fields: "Login name" and "Login Password". Underneath the password field are two buttons: "Login" and "Cancel". In the bottom left corner of the window, there is a silver padlock icon.

Figure: Login

User will get login by the credentials provided and the authenticated user will then be redirected to the Home page as shown in the figure below:



Figure: Home Page



Figure: Home Page

Home page contains the following options:

- New Order
- Order Status
- Logout

1) New order: clicking “new order” link will redirect the user to order form.

Order form contains two major tabs

- 1) Customer Details
- 2) Measurement

Customer Details

There are two main sections at the top of the page as shown in figure below:



The screenshot shows a web application interface for 'Customer Details'. At the top, there are navigation links for 'Sales', 'Home', and 'Logout'. Below this, there are two tabs: 'Customer Details' (active) and 'Measurements'. The main content area is divided into two sections. The first section, 'Customer Info', contains an 'Order Status' dropdown menu currently set to 'Entries Not Complete', and a 'Special Instruction' text input field. The second section, 'Additional Customer Information', is currently collapsed.

At the bottom of the page there are following options

- 1) New Order
- 2) Update Last order
- 3) Order Search
- 4) Save Order
- 5) Print
- 6) Previous Order
- 7) Next Order
- 8) Close
- 9) Delete order
- 10) Logs
- 11) Lock record
- 12) Unlock record

Upon clicking new order user will be redirected to the new order form as shown in the figure below.

1) New Order:

 before entering the order number please refer to Note, first

Note: if logged in user's account type is supervisor then the user can enter order number in the text box but if the logged in user's account type is "salesman" then the user can enter the order number by clicking new order button at the bottom of the page as shown in the figure below:



Figure: New order

Once order number is entered into the text box. Date, customer number and reference number is automatically filled on the form. Now enter the other fields as shown on the upper section under Customer Info. As shown in the figure below:

Customer Info Order Status: Entries Not Complete Special Instruction: []

Sale Type: Mail Order Order: 6 Date: 23 Jul 2010 Previous Order: Ref: 5 Order Cancelled

Address
Title: Mr. Find Have Picture Phone: Customer No.: Auto Generated
Name: First Last Name
Company: E-mail: Send e-mail
Address: Relationship Group: Report
Apart No.: Referred By: Update Lists
State: Agent: Update Client
City: Postal Code: Currency: --Select--
Country: Print Label User: job Revised On: []

Delivery Instructions
Send Parcel: --Select--
Delivery By: Fedex
Priority: Regular
Suit Line: Signature
Suit Cut: Classic
Shirt Line: Signature
Shirt Cut: Classic

Additional Customer Information

Other Information
No. Of Stars: 1
Age: 0
Height Ft: []
Height M: []
Weight LB: 0
Weight Kgs: 0

Address 2
Address: []
City: []
Post Code: []
Country: [] Print Label
Email: [] Send E-Mail

Customer All Orders

Order Number	Date	Select
20001	01 Jan 1753	Select

Order Items Summary

Items	Quantity
2pc Suit(EL)	68

Scanned Documents For This Order Only: [Browse...]

Supplier Payment: Lock Unlock
Tailors Payment: Lock Unlock
Postage: Lock Unlock
Commission: 0.0000

Figure: Customer Info

Add Order Items

Now to add order item detail click on “Add details” button, a new page ‘add order item details’ appears on the screen as shown in the figure below:

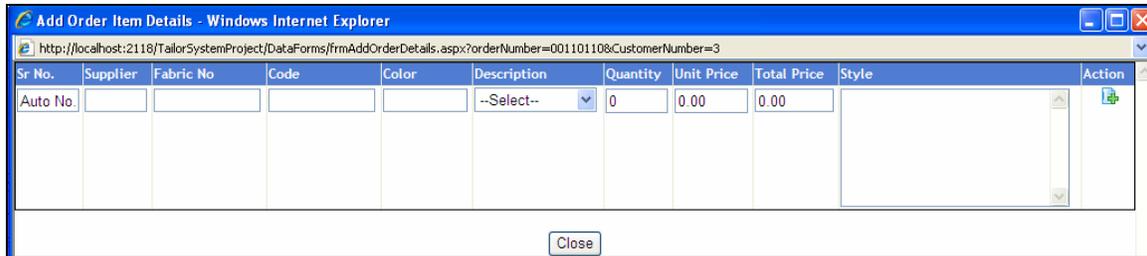


Figure: Add order item details

The page contains the following options

- Add
- Edit
- Cancel
- Delete
- Add style

Add: Once the supplier, Fabric no, code, color, description, quantity, unit price and style is entered by clicking on the Image button under action , the new order item is entered.

Edit: The user can edit or modify the records by click on the Edit Image button of particular record shown in the order item grid.

Save: Once the above mentioned details for a particular record have been entered, the user will click on the image button for saving the records.

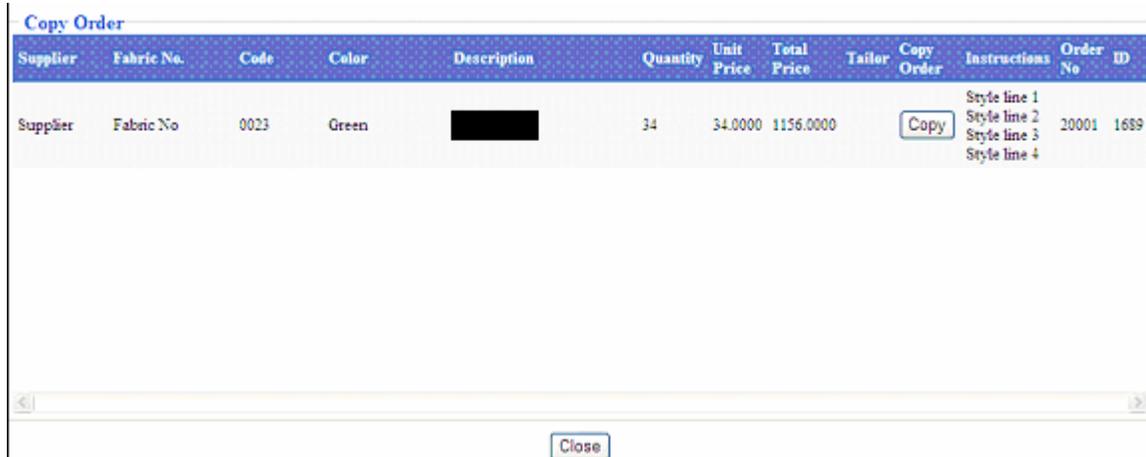
Cancel: by clicking image button , user can cancel the current operation.

Add Style

By clicking on image button , user can add style to the particular order item as shown on the figure below:

Copy Order

By clicking on image button , user can copy particular order item as shown on the figure below:

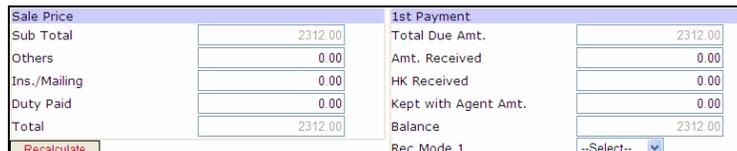


Supplier	Fabric No.	Code	Color	Description	Quantity	Unit Price	Total Price	Tailor	Copy Order	Instructions	Order No	ID
Supplier	Fabric No	0023	Green		34	34.0000	1156.0000		<input type="button" value="Copy"/>	Style line 1 Style line 2 Style line 3 Style line 4	20001	1689

Figure: Copy Order

Delete: The user can delete the detail by click on the Delete Image button  of particular record.

After entering the order item detail, enter the sale price, 1st payment and 2nd payment detail on the page as shown in the figure below:



Sale Price		1st Payment	
Sub Total	2312.00	Total Due Amt.	2312.00
Others	0.00	Amt. Received	0.00
Ins./Mailing	0.00	HK Received	0.00
Duty Paid	0.00	Kept with Agent Amt.	0.00
Total	2312.00	Balance	2312.00
<input type="button" value="Recalculate"/>		Rec Mode 1	--Select--

Figure: Customer Info

After filling all the details mentioned above, fill the final payment, card1, card2, card 1 approval detail and card 2 approval details as shown in the figure below.

Note: after entering card no. in the text boxes click on “Encrypt” button to encrypt the card number.

After filling information in customer Info the next step is to fill the detail under Additional Customer Information section as shown in the figure below:

Figure: Additional Customer Information

Fill the information as mentioned above in the figure. This section also displays customer all orders and order item summary as shown below:

Customer All Orders			Order Items Summary	
Order Number	Date	Select	Items	Quantity
20001	01 Jan 1753	Select		68

Figure: Customer all orders

User can select his /her previous detail (if already exists) from the customer all orders. User can upload the scanned documents for his / her order as shown in the figure below

Scanned Documents For This Order Only

Browse...
 Browse...
 Browse...
 Browse...

Figure: to upload scanned documents for the orders

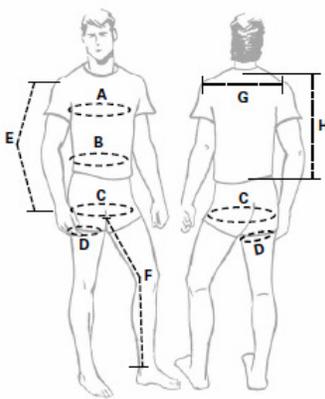
Measurement

WEARER' S MEASURES

Measure against the body and undergarments of the driver.
Attention: in the section "made to measure" on our website you can find measuring instructions.

WEIGHT (kg): _____ **HEIGHT (cm):** _____

	MEASURES	RESERVED TO THE PRODUCTION
A - CHEST (cm - just under the arms)		
B - WAISTLINE (cm)		
C - HIPS (cm)		
D - THIGH (cm)		
E - ARM (cm - from the shoulder point to the wrist)		
F - INSIDE LEG (cm - dal cavallo alla caviglia)		
G - SHOULDERS (cm)		
H - BACK (cm - from the base of the neck to the waistline)		



BUILD



After filling information on the customer details tab. Click on the Measurement tab on the upper top of the page, upon clicking on the tab measurement details for the orders appears as shown in the figure below:

Sales | [Home](#) | [Logout](#)

Customer Details | **Measurements**

Measurement

Figure: order measurements details

Fill the corresponding details as shown in the figure above.

Once user enters detail in both tabs (Customer details and measurement) click on the “**save order**” button to save new order.

Note: clicking on “save order” will show pop up message where click on ok button will update the order status as “send” and click on the cancel button will update the order status as “Entries not completed”

Update Last Order

User can update his previous order by clicking on the “new order” button at the bottom of the page or from the drop down menu at the top of the page as shown in the figure below.

Figure : New order from drop down menu

Figure: New order button

Once clicked on the new order the user redirects to the new order form, now enter order number as in the case of new order mention above and then click on the “Find” button find the customer. Clicking on find redirects user to customer search form as shown in the figure below:

Customer Search:

FirstName	LastName	HomeCity	HomeState	Group	CustomerNo.	OfficeCity	OfficeState	Agent
█	█	ambala	Test	India	6	City	Address LINE 3	█

Figure: Customer search

Customer can search detail by entering his first Name, Last Name, Customer No., city or Country. Once search is over, click on the “ok” button to add the customer detail into the order form.

Now click on the “update last order” button to get the last order details for the same customer. Modify the detail on the form and click on “save order” button to save the updated order

Order Search:

Once user entered first Name and last Name or refNo, Order#, clicking on  image button will displays the corresponding order details if already exists.

2) Save Order :

Once the details for a particular order are entered, clicking on the image button  will save the order detail.

3) Print:

4) **Previous Order:** clicking on the image button  will displays the previous order details (if exists).

5) **Next Order:** clicking on the image button  will displays the Next order details (if exists).

6) **New Order:** clicking on the image button  will displays new order form as discussed above.

7) **Close:** clicking on the image button  will redirects user to home page as shown in the figure below;

8) **Update Last Order** : clicking on the image button  will redirects user to home page as shown in the figure below;

9) **Delete Order**: clicking on the image button  delete the particular order.

Note:

- 1) Only supervisor can delete the order. The user with salesman account type doesn't have permission to delete the record.
- 2) Before deleting record users have to give reason in special instruction text box.

10) **Log**

11) **Lock Record**: clicking on the image button  locks particular order details.

12) **Unlock Record**: clicking on the image button  Unlocks particular order details.

Note: Only supervisor have privileges to lock or unlock the particular record.

Sale type: This menu at the Top of the page contain following options:

New Order
Order Status

Order Status: clicking order status will redirects user to order status form as shown in the figure below:



Order Status	Order Date	Order Number	FirstName	LastName	SpecialInstruction	Address	City	State	Agent	Select
Entries Not Completed	19 May 2010	1	JIMMY	FURLAND		Address	City	State	%	Select
Entries Not Completed	19 May 2010	101	ANDERS	ASHEM	order is in Progress & To be dis	Test	Test	Test	%	Select
Order Send	19 May 2010	102	ANDERS	ASHEM	order is in Progress & To be dis	Test	Test	Test	%	Select
Order Send	19 May 2010	103	ANDERS	ANDERS		Test	Test	Test	%	Select
Entries Not Completed	19 May 2010	201	Vikas	Chawla		725 INDER NAGAR	Ambala	HARYANA	%	Select
Order Send	19 May 2010	802	Vikas	Chawla		725 INDER NAGAR	Ambala	HARYANA	%	Select
Order Send	20 May 2010	803	JIMMY	Berry		Test	Test	Test	%	Select
Order Send	03 Jun 2010	804	JIMMY	FURLAND	Testing	Test	ambala	Test	MK	Select
Entries Not Completed	03 Jun 2010	805	JIMMY	FURLAND	Testing	Test	ambala	Test	MK	Select
Entries Not Completed	03 Jun 2010	345	JIMMY	FURLAND		Test	ambala	Test	%	Select

Figure: Order Status

On this order status form user can search orders filtered by agent or order status. Once search is done, clicking on, “select“link button will display the corresponding details on order form.

Home: Clicking on “home” link button will redirects the user to home page as shown in the figure below.



Figure: Home Page

Logout: clicking on logout button will redirects the user to login Page.

