

# Mindware Insurance Software Reports

## Process

### General Ledger

Chart Of Account  
Sub Code  
Bank Accounts  
Diarized Journal(Define)  
Diarized Journal  
Recurring Journal(Define)  
Recurring Journal  
Accrual Journal

### Account Receivable

Allocate Open items  
Journal Debit  
Journal Credit  
Customers

### Account Payable

Allocate Open items  
Journal Credit  
Journal Debit  
Foreign Exchange Rate  
Suppliers  
Creditor's cash Receipt

### Broking

Direct Payment to Underwriters  
Direct Payment by Agent

### Receipt

Sundry Cash Receipt  
Receipt  
Multi Debtor Receipt  
Receipt Cheque written back

### Journal Voucher

Normal Expense Transaction)  
Underwriters Transaction

# Mindware Insurance Software Reports

Client Transaction

## Payment

Expenses Invoice (Add transaction)  
Expenses Invoice (Payment)  
Expenses Cheque Written Back  
Agent (Payment)  
Payment Cash Book  
Payment Cheque Written Back  
Refund To Client

## Claims

Claims Intimations  
Claims Payments  
Claims Registration

## Reports

### General Ledger

Account Movement Summary  
Transaction Audit Trail  
Bank Accounts Listings  
Chart of Account List  
Creditors Transaction List (Non-Trade)  
Detailed Monthly Income Report by Division  
General Ledger Details (Monthly)  
General Ledger Details by chart of account  
General Ledger Details by sub-account  
Trial balance  
Profit and Loss Statement  
Balance Sheet General Ledger

### Account Receivable

Active Policies By Insured  
Customer Age Analysis  
Customer Transaction List  
Customer Trial Balance  
Customer list  
Open item Register for unallocated Items  
Statement of Account

# Mindware Insurance Software Reports

## Account Payable

Active Policies by Agent  
Active policies by Sub Agent  
Agent List  
Creditor Age Analysis  
Creditor Transaction List  
Creditor Trial Balance  
Open Item Register Summary for Currency by Creditor  
Statement of Account

## Receipt

Direct Payment by Agent/Broker  
Payment by Insured  
Sundry Cash Receipt  
Bank Deposit Slips  
Daily Receipt Listing  
Official Receipt  
Official Receipt Office Copy

## Voucher

Accrual Journal Voucher  
Claim Disbursement Voucher  
Diarized Journal Voucher  
Miscellaneous Disbursement Voucher  
Recurring Journal Voucher

## Other Insurance Reports for insurance company

### Premium Reports

Premium Booked Details (Not a Report)  
Premium Booked Summary Agent  
Premium Booked Summary Dept  
Premium Booked Summary of Agent and Dept (Not a report)  
Premium Outstanding broker  
Premium Register  
Premium Register as per Motor Program by Agent / Broker  
Premium Summary by Agent / Broker  
Premium Summary by Vehicle Type

## Mindware Insurance Software Reports

Previous Balances Details

Statement by Agent with Agent & Sub-Agent Commission

Statement by Agent with Agent Commission

Statement by Agent with Sub-Agent Commission

Statement with Payments by Agent / Broker

Top 10 Insureds

Total no of Policy excluding cancelled for the period by Vehicle Type (details)

Total no of Policy excluding cancelled for the period by Vehicle Type (summary)

Endorsement not transfered

Gross Premium Monthly Vehicle Wise

Gross Premium Monthly Vehicle Wise & UW year wise

List of Comprehensive cover Policies without Sum Insured

List of records without Vehicle Type

No of Policy In Force (details)

No of Policy In Force by Vehicle Type (summary)

Outstanding Premium Details

Outstanding Premium Summary by Agent / Broker

Outstanding Premium Summary Over and within 3 Months

Paid more or less than actual amount

Payment comparison Receipt and Policy Register

Policies not transfered

Pre-Endorsement Policies not transfered

### **Commission Reports**

Commission Summary Vehicle wise

O/R Commission Summary Vehicle wise

Office Allowance Summary Vehicle wise

(Commission && O/R Commission )Summary Vehicle wise

(Commission, O/R Commission & Office Allowance) Summary Vehicle wise

Commission Summary Agent

Commission Summary Department

Compare O/R Commission

### **Claim Payments**

Payment details

Payment details - Claim wise

Claim ( Paid , OS) and Premium Policy UW Year wise

Exhibit G: Premium Liabilities Comparision

Payment Summary Vehicle wise

## Mindware Insurance Software Reports

Payment Details Vehicle wise  
Payment Details with RI Payment  
Net Paid Accident Year, Vehicle, Policy UW year

### Vouchers Summary

Expenses Vouchers by A/C Code  
Claim Payment Vouchers by A/C Code  
Transfer Vouchers by A/C Code  
Receipt Vouchers by A/C Code  
Receipt Vouchers

### Outstanding Claims

Claims Vehicle & Cover Wise  
Claims Vehicle wise  
Clients Outstanding  
Net Case Reserves Accident Year, Vehicle, Policy UW year  
Outstanding Claim - Broker wise  
Outstanding Claim - Department wise  
Outstanding Claim summary  
Outstanding Claim summary - Year wise  
Outstanding Claims  
Outstanding Claims (Detailed)  
Outstanding Claims (Detailed) - Year wise and Start To End  
Outstanding Claims Count Vehicle wise  
Outstanding Claims Summary Vehicle wise  
Outstanding Claims Vehicle & Cover Wise Count

### Incurred Claims Reports

Incurred Claims - Department wise  
Incurred Claims - Broker wise  
Incurred Claims - Claim wise  
Incurred Claims for Risk Profile  
Incurred Claims Summary Vehicle wise  
Incurred Claims Count Vehicle wise  
Incurred Claim Vehicle & Cover Wise Count

### Other Claims Reports

OD Net Estimated Claims group by Sum Insured  
Closed Files  
Files with Solicitors

## Mindware Insurance Software Reports

Intimated Group By Amount  
Intimated  
Paid-Recovery Group By Amount  
Paid-Recovery  
Paid Group By Amount  
Claims which need HO Review  
Paid  
List of Claims to be closed  
Claims O/S as on Today  
Number of Claims O/S as on  
Claim in Excess  
Closed files / Claims Settled  
Incurred Claims Details - Claim Intimate  
Incurred Claims Details - Claim Recovery  
Client Premium / Claim

### **Motor Claims**

Claim List  
Claim List 2  
Policy with Claim expiring

### **Claim Letters**

#### **Basic**

Police Report Covering Letter  
Police Report Data Access Request Form  
Request Prosecution Outcome  
Acknowledge Receipt of Claim  
Requesting Missing Documents

### **Comprehensive Cover Policy**

Enter Details  
Survey Assignment  
Hire Purchase Company  
Subrogation Authorization Undertaking  
Approval for Repair  
Satisfaction & Discharge Voucher  
Claim File Label

### **Court Case**

Enter Details  
Decide Guilty or Not Guilty Yourself  
Forwarding Documents to Solicitors

## Mindware Insurance Software Reports

### **Recovery**

- Recovery Letter to Insured/Driver
- Recovery Letter to Insurer
- Reminder
- Reminders 2, 3 and Acknowledgements

### **Payable Claims Handling**

- Requesting Supporting Documents
- Forwarding Cheque
- Letter to Settlement Agent
- Third Party Body Injury (TPBI)

Many more Schedules, Certs, Endorsement etc... reports